

Expression of Interest (EoI)

“Third Party Aggregator (TPA) for Job Roles
under Tourism & Hospitality Skill Council

Reference# THSC/APPRENTICESHIP/
EoI/09/2025

Proprietary & Confidential



Issued by:

Tourism and Hospitality Skill Council,
#301, Block-A , 3rd Floor, Naurang House
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110001

Administrative Details

Confidentiality

All information included in this EOI is confidential and only for the use and knowledge of the recipient. No information included in this document or in discussions connected to it, may be disclosed.

Eoi Procedure

Contact Details

Mr. Amol Bajaj, Vice President – Worldskill competitions & Apprenticeship Training

Critical Information

This Expression of Interest (EOI) contains the details regarding scope, eligibility for participation, evaluation methodology, project timelines, terms & conditions, and other relevant details. Bidding organization(s) are advised to study the EOI document carefully before submitting their proposals. Submission of a proposal shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions, and implications.

Contents of Solicitation Documents

Proposals must cover the entire scope of services as specified in the EOI. Partial proposals addressing only part of the requirement will not be considered. Bidders are expected to thoroughly review and comply with all instructions, forms, terms, and specifications outlined in the Solicitation Documents. Any failure to adhere to these requirements shall be at the Bidder's risk and may adversely impact the evaluation of the Proposal.

Schedule of Events

The following table provides a schedule of events relating to this request.

- a. All Applicants must submit their complete presentation (all documents attached on the PPT) through a Pen / Flash drive in a Sealed envelope or Email with TPA Name on it and Addressed to Mr Amol Bajaj at THSC office by 25th Sep 2025. Email ID :- amol.bajaj@thsc.in and apprenticeship@thsc.in
- b. PPT will be accepted through email, hard copies, or any other mode. TPA submitting the Pen / Flash Drive are also requested to bring 2 copies of receiving which needs to be duly signed and stamped by THSC officials.
- c. THSC will not be responsible in case the pen / flash drive submitted by the applicant doesn't work or the files are corrupted.
- d. Only shortlisted applicants will be invited for the final presentation with the THSC committee.

Event	Target Date
EOI issue date, published on the THSC website	18 th Sep 25
Orientation Call	22 nd Sep 25
Last date of submission of PPT/Proposal	25 th Sep 25
Evaluation of all Proposals	29 th Sep 25
Presentation by all short-listed TPA(Physical/Virtual)	30 th Sep 25
Decision on short-listed firm & Issue of Work Order	30 th Sep 25
Commencement of project implementation	01 st Oct 25

Notes

The dates furnished above are subject to revision by THSC (to be notified on its website)
This Document is not transferable. Based on pre-bid meeting correction/modification of the document will be done and it will be uploaded on the THSC website.

Introduction of THSC

THSC is a Not-for-Profit Organization, registered under the Societies Registration Act, 1860, promoted by the National Skill Development Corporation (NSDC) & Confederation of Indian Industry (CII) with inclusive representation of the Government, Industry, Industry Associations and Training Institutes across India.

Background and Rationale for Expression of Interest

As it is evident, Tourism Sector is extremely crucial for the development of the country's youth and health as it is a strategic sector having a multiplier effect and bearing on the growth of the overall nation as well. The sector in India presents unique opportunities and challenges with deficit of skilled manpower because of which the productivities and efficiencies in the sector are low. This has serious economic and strategic implications for the country. Out of the few key sectors identified by NSDC, THSC Sector is one of the key sectors where planned skill development with consistent standards of performance is required to increase production, improve productivity as well as quality of jobs and products.

THSC, through this Expression of Interest (EOI), would select TPA (referred as Bidder/Proposer in the rest of the document) with relevant experience and capacity to work on the scope of EOI and maintain information thereof.

Objective of the Project

The objective of this project is to equip underprivileged youth with industry-relevant skills through short-term training and apprenticeship. It focuses on improving their chances of employment, helping them achieve financial independence, ensuring inclusion of marginalized groups, and supporting regional growth with a strong and skilled workforce. This Project will be under CSR for the marginalized to provide them skilling in tourism and hospitality skilling sector

Guidelines for Applicants who wish to apply for the Expression of Interest

- a. The applicant must be registered on the Apprenticeship Portal as approved TPA
- b. The TPA must have facilitated at least 5,000 apprenticeship contracts prior to applying.
- c. Applicants must have a Turnover of Minimum 0.50 Crore in the last FY or cumulative turnover of Minimum 2 Crore in Last 3 FY.
- d. The TPA (Applicant) shall maintain a minimum quota of 200 apprentices during the financial year 2025–26, in order to facilitate the disbursement of pay scales through the TPA account
- e. Has been present in Apprenticeship eco system for over 3+ years.
- f. Valid TPA registration and credentials for MSDE (Ministry of Skill Development and Entrepreneurship)
- g. TPAs (Applicants) should have prior experience in handling large-scale apprenticeship contracts and must be 100% compliant with all applicable norms.
- h. The TPA (Applicant) shall maintain formal tie-ups with multiple hotels and will be responsible for mobilization, training, and reporting as part of the apprenticeship engagement
- i. Each Applicant must secure minimum 80% marks in the presentation for qualifying in the schemes.

The TPA will assist in implementing skill development program and below should be the responsibilities as per the program

- a. Recruitment and onboarding of apprentices for OJT at different hotel locations.
- b. Providing necessary training materials to all trainees.
- c. Ensuring that apprentices receive appropriate on-the-job training.
- d. Managing records and documentation, and handling stipend payrolls of trainees as per the guidelines of the Apprenticeship Act, 1961.
- e. Ensuring compliance with the guidelines and new reforms under the Apprenticeship Act, 1961.
- f. Crediting the stipend amounts to apprentices every month between the 1st and 7th during their OJT at different locations.
- g. Submitting a proper Fund Utilization Certificate, duly signed by the CA, after the completion of every quarter to THSC.
- h. The TPA will be responsible for tying up with different hotel/QSR/Restaurant/ Tour and Travel company for providing theory and practical training

Format to make the Presentation. (Slide numbers are tentative. It can be increased or decreased to move in sequence.

- a. Write up about the company with all necessary information such as incorporation certification experience, total numbers, schemes, financial statement (turnover) etc. / CA Certificate.
- b. Management profile / team profile
- c. Past and total experience related to Hospitality Job Roles – Schemes, Numbers, Placement, Attach all Work Order / Sanction Letter.
- d. Other relevant information (Pls add as much as information can be in the slide).

Thanks & Regards,
Tourism and Hospitality Skill Council